

**MINUTES OF THE GOODS PROCUREMENT COMMITTEE MEETING  
UNIVERSITY OF SWAT**

The meeting of the Goods Procurement Committee (GPC) was held on Monday, May 18, 2026, 11:00 AM, in the Committee Room, Administration Block, University of Swat. The following members attended the meeting:

1. Prof. Dr. Anwar Hussain, Dean FMSS, Convener
2. Registrar/Nominee, Member
3. Dr. Ahmad Ali, Associate Prof. of Botany, Member
4. Controller of Examinations, Co-Opted Member
5. Treasurer, Member & Secretary

**Agenda Item**

Opening of bids for the Auction of Examination Section Raddi Paper and Waste Items.

**Proceedings & Decisions**

**1. Opening of the Meeting and Bid Participation**

The meeting commenced with the recitation of the Holy Quran. The Convener welcomed all members and introduced the agenda item. A total of seven (07) bidders participated in the procurement process. Six (06) bidders applied electronically through the E-PADS platform, while one (01) bidder submitted a physical bid envelope manually without registering online.

**2. Evaluation and Technical Disqualification**

The Goods Procurement Committee thoroughly scrutinized all seven (07) submissions against the mandatory tender requirements, which included:

1. Mandatory E-PADS Online Submission
2. Submission of Tender Processing Fee (Rs. 4,000/-)
3. Submission of Call Deposit Receipt / Earnest Money (Rs. 50,000/-)
4. Valid Registration with the Federal Board of Revenue (FBR)

Four (04) bidders were found non-responsive and disqualified due to non-compliance with these mandatory criteria.

The detailed technical evaluation and eligibility status are recorded below:

SN	Bidder Name	E-PADS Online Apply	Tender Fee (Rs. 4,000)	Call Deposit (Rs. 50,000)	FBR Registration	Final Status	Reason for Disqualification
1	M/S Ali Communication	Yes	Attached	Attached	Attached	Responsive	Qualified for Financial Opening
2	M/S Ali Traders	Yes	Attached	Attached	Attached	Responsive	Qualified for Financial Opening



3	M/S Hira Stationery & Sports	Yes	Attached	Attached	Attached	Responsive	Qualified for Financial Opening
4	M/S Hidayatullah Construction Co.	Yes	Attached	Not Attached	Attached	Non-Responsive	Disqualified (Missing CDR )
5	M/S Masoom Shah and Brothers	Yes	Attached	Not Attached	Attached	Non-Responsive	Disqualified (Missing CDR )
6	M/S MG Traders	Yes	Not Attached	Not Attached	Attached	Non-Responsive	Disqualified (Missing CDR & Fee)
7	M/S Sabir Hussain & Co. Lahore	No	Attached	Attached	Attached	Non-Responsive	Disqualified (Failed to apply on E-PADS)

### 3. Comparative Evaluation and Financial Outcomes

A financial comparative statement was prepared for the three (03) responsive and qualified bidders on an item-by-item basis. Since this is an auction sale, the highest quoted rate per item determines the winner to ensure maximum revenue generation for the University.

The financial comparative evaluation details are as follows:

SN	Item Description	M/S Ali Communication	M/S Hira Stationery & Sports	M/S Ali Traders	Highest Responsive Bid	Successful Bidder
1	Radii of Used Examination Papers	55	65 🏆	62	65	M/S Hira Stationery & Sports
2	Old News Papers	5	25	35 🏆	35	M/S Ali Traders
3	Scrap Paper	5	25	35 🏆	35	M/S Ali Traders
4	Magazines	5	25	35 🏆	35	M/S Ali Traders

### Final Recommendations

The Goods Procurement Committee unanimously recommended splitting the contract to achieve maximum financial benefit. The committee recommends awarding the auction contracts to the respective highest bidders as detailed below:

1. Award Item 1 to M/S Hira Stationery & Sports at their highest quoted rate of 65.

2. Award Items 2, 3, and 4 to M/S Ali Traders at their highest quoted rates of 35 for each item.

The awardees are strictly bound to fulfill the following conditional codal formalities as per the approved Tender Notice:

1. Contract Execution & Additional Deposit: The successful bidders must sign a formal agreement and deposit an additional security amount of Rs. 200,000/- into the University of Swat's NBP Saidu Sharif Branch (Branch Code: 1330, A/C No: 3244316617) within the stipulated timeframe. The initial Rs. 50,000/- CDR will be adjusted into this, making a total security deposit of Rs. 250,000/-
2. Material Lifting: The successful bidders shall lift the auctioned material at their own cost within 10 days of contract formalization, under the supervision of University officials for weighing (Pre-load and Post-load)
3. Mandatory Shredding: The successful bidders must provide a legal affidavit committing to shred the examination material into small pieces in the presence of a university representative before any external use or relocation
4. Taxes & Remaining Payment: Applicable Government Taxes (GST/Income Tax) will be levied as per prevailing laws, and the remaining balance will be deposited immediately after the final weight measurement and lifting of the raddi paper
5. The CDRs of the unsuccessful bidders will be released upon the signing of the formal contract with the successful bidders
6. Signatures of the Committee
7. Signatures of the Committee Members:

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Prof. Dr. Anwar Hussain  
Convener / Dean FMSS




21/5/2026

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Registrar  
Member / Registrar Nominee

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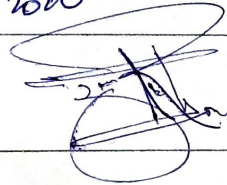
Dr. Ahmad Ali  
Member / Associate Prof. of Botany



21/05/2026

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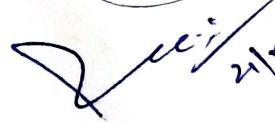
Controller of Examination  
Co-Opted Member



21/05/2026

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Treasurer  
Member & Secretary



21/5/26