



University of Swat, Charbagh Swat
Ph: (0946)920815
www.uswat.edu.pk
storeofficer@uswat.edu.pk

Store/Procurement Section
OFFICE OF THE TREASURER
University of Swat

No. 1212/UOS/TR-S

Dated: 11/08/2025

Revised Supply Order

To,

M/S Golden Printing Press
G.T Road, Shalimar Market, Mingora Swat
Phone: 0344-5187703

Subject: PURCHASE ORDER/SUPPLY ORDER

Memo,

I am directed to inform that your firm has been recommended by Good Procurement Committee and subsequent approval of the Competent Authority, for Supply of the following Items:

Sr.No	Item Name	Total Unit	Unit Price
01	Answer Books (16 Pages) Stitched, 68 gm PQB (Size 11" X 8.5")	2,00,00 Nos	Rs. 8.43/-
02	Answer Books (08 Pages) Stitched, 68 gm PQB (Size 11" X 8.5")	1,00,000 Nos	Rs. 4.43/-
03	Continuation Sheets (04 Pages) , 68 gm PQB (Size 11" X 8.5")	2,00,000 Nos	Rs. 2.43/-
Total: Twenty Six Lac Fifteen Thousand Only			2,615,000/-

You are therefore informed to ensure supply of the mentioned item to Store Section Main Administration Block University of Swat.

TERM & CONDITION

- ❖ Sample of each category shall be provided for selection in next 10 days.
- ❖ You will be bound to complete 50 % supply up to September 20, 2025 and the remaining 50 % up to October 20, 2025, otherwise penalty will be imposed @ 0.067 % Rupees/Day Maximum up to 10% of the price of the item(s) (vide Notification No. KPPRA/M&E/SBDs/1-1/2015, Dated Peshawar the May 03, 2016, H-5) of the total amount in supply order (provision of **bill of entry** copy is mandatory in case of imported items).
- ❖ The supply should be in accordance with the approved specification mentioned above /selected sample. the supply below the specifications shall be subject to penalty as per rules
- ❖ The supply order shall be accepted within one week, otherwise the CDR will be forfeited as per rules and the order may or may not be issued the next lowest bidder.
- ❖ Deduction of taxes, duties etc. shall be made as per Govt. Rules.
- ❖ *The payment will be made after actual supply and report of the Inspection Committee* (as per KPPRA Rule No 49)
- ❖ The decision of the Vice Chancellor will be final in case of issues / disputes arises therein.
- ❖ In case of non-supply of required item(s) mentioned in the Tender documents, CDR will be forfeited in favor of the University.
- ❖ Refurbished, Grey, used, open box or smuggled products will not be accepted in any case, the supply of such products shall be dealt as per KPPRA/PPRA Rules.


Shaukat Ali 11/8/2025
Store Officer

Enclosure(s): (Attached at annexure A)

Endst: Even No. & Date

Copy for information to:

1. Treasurer
2. Deputy Treasurer
3. Office File


Shaukat Ali
Store Officer



University of Swat, Charbagh Swat
Ph: (0946)920815
www.uswat.edu.pk
storeofficer@uswat.edu.pk

Store/Procurement Section
OFFICE OF THE TREASURER
University of Swat

No. 1212/UOS/TR-S

Dated: 11/08/2025
Revised Supply Order

To,
M/S Golden Printing Press
G.T Road, Shalimar Market, Mingora Swat
Phone: 0344-5187703

Subject: PURCHASE ORDER/SUPPLY ORDER

Memo,

I am directed to inform that your firm has been recommended by Good Procurement Committee and subsequent approval of the Competent Authority, for Supply of the following Items:

Sr.No	Item Name	Total Unit	Unit Price
01	Answer Books (16 Pages) Stitched, 68 gm PQB (Size 11" X 8.5")	2,00,00 Nos	Rs. 8.43/-
02	Answer Books (08 Pages) Stitched, 68 gm PQB (Size 11" X 8.5")	1,00,000 Nos	Rs. 4.43/-
03	Continuation Sheets (04 Pages) , 68 gm PQB (Size 11" X 8.5")	2,00,000 Nos	Rs. 2.43/-
Total: Twenty Six Lac Fifteen Thousand Only			2,615,000/-

You are therefore informed to ensure supply of the mentioned item to Store Section Main Administration Block University of Swat.

TERM & CONDITION

- ❖ Sample of each category shall be provided for selection in next 10 days.
- ❖ You will be bound to complete 50 % supply up to September 20, 2025 and the remaining 50 % up to October 20, 2025, otherwise penalty will be imposed @ 0.067 % Rupees/Day Maximum up to 10% of the price of the item(s) (vide Notification No. KPPRA/M&E/SBDs/1-1/2015, Dated Peshawar the May 03, 2016, H-5) of the total amount in supply order (provision of bill of entry copy is mandatory in case of imported items).
- ❖ The supply should be in accordance with the approved specification mentioned above /selected sample, the supply below the specifications shall be subject to penalty as per rules
- ❖ The supply order shall be accepted within one week, otherwise the CDR will be forfeited as per rules and the order may or may not be issued the next lowest bidder.
- ❖ Deduction of taxes, duties etc. shall be made as per Govt. Rules.
- ❖ *The payment will be made after actual supply and report of the Inspection Committee* (as per KPPRA Rule No 49)
- ❖ The decision of the Vice Chancellor will be final in case of issues / disputes arises therein.
- ❖ In case of non-supply of required item(s) mentioned in the Tender documents, CDR will be forfeited in favor of the University.
- ❖ Refurbished, Grey, used, open box or smuggled products will not be accepted in any case, the supply of such products shall be dealt as per KPPRA/PPRA Rules.

Shaukat Ali
Store Officer

Enclosure(s): (Attached at annexure A)

Acknowledgement:

I hereby acknowledge receipt of above-stated work order from University of Swat. I confirm my understanding on all terms & conditions outlined therein including penalties above.

Authorized Signature: _____

Stamp: _____

Date: _____

Packing Pattern 16 Pages (Answer Book)

S.No of Bundle	Starting Serial	End Serial	Total	Total in a Bag	Bag No.
1	1024431	1024530	100	500	1
2	1024531	1024630	100		
3	1024631	1024730	100		
4	1024731	1024830	100		
5	1024831	1024930	100		
6	1024931	1025030	100	500	2
7	1025031	1025130	100		
8	1025131	1025230	100		
9	1025231	1025330	100		
10	1025331	1025430	100		
11	1025431	1025530	100	500	3
12	1025531	1025630	100		
13	1025631	1025730	100		
14	1025731	1025830	100		
15	1025831	1025930	100		
16	1025931	1026030	100	500	4
17	1026031	1026130	100		
18	1026131	1026230	100		
19	1026231	1026330	100		
20	1026331	1026430	100		
21	1026431	1026530	100	500	5
22	1026531	1026630	100		
23	1026631	1026730	100		
24	1026731	1026830	100		
25	1026831	1026930	100		
26	1026931	1027030	100	500	6
27	1027031	1027130	100		
28	1027131	1027230	100		
29	1027231	1027330	100		
30	1027331	1027430	100		
31	1027431	1027530	100	500	7
32	1027531	1027630	100		
33	1027631	1027730	100		
34	1027731	1027830	100		
35	1027831	1027930	100		
36	1027931	1028030	100	500	8
37	1028031	1028130	100		
38	1028131	1028230	100		
39	1028231	1028330	100		
40	1028331	1028430	100		
41	1028431	1028530	100	500	9
42	1028531	1028630	100		
43	1028631	1028730	100		
44	1028731	1028830	100		
45	1028831	1028930	100		

Start | End | Total
 1024431 | 1028930 | = 2,00,000

Packing Pattern 08 Pages

S.No of Bundle	Starting Serial	End Serial	Total	Total in a Bag	Bag No.
1	225001	225100	100	1000	1
2	225101	225200	100		
3	225201	225300	100		
4	225301	225400	100		
5	225401	225500	100		
6	225501	225600	100		
7	225601	225700	100		
8	225701	225800	100		
9	225801	225900	100		
10	225901	226000	100		
11	226001	226100	100	1000	2
12	226101	226200	100		
13	226201	226300	100		
14	226301	226400	100		
15	226401	226500	100		
16	226501	226600	100		
17	226601	226700	100		
18	226701	226800	100		
19	226801	226900	100		
20	226901	227000	100		
21	227001	227100	100	1000	3
22	227101	227200	100		
23	227201	227300	100		
24	227301	227400	100		
25	227401	227500	100		
26	227501	227600	100		
27	227601	227700	100		
28	227701	227800	100		
29	227801	227900	100		
30	227901	228000	100		
31	228001	228100	100	1000	4
32	228101	228200	100		
33	228201	228300	100		
34	228301	228400	100		
35	228401	228500	100		
36	228501	228600	100		
37	228601	228700	100		
38	228701	228800	100		
39	228801	228900	100		
40	228901	229000	100		
41	229001	229100	100	1000	5
42	229101	229200	100		
43	229201	229300	100		
44	229301	229400	100		
45	229401	229500	100		
46	229501	229600	100		
47	229601	229700	100		
48	229701	229800	100		
49	229801	229900	100		
50	229901	230000	100		

Start End Total
 225001 230000 1,00,000

Packing Pattern 04 Pages (Continuation Sheets)

S.No of Bundle	Starting Serial	End Serial	Total	Total in a Bag	Bag No.
1	724431	725430	1000	4000	1
2	725431	726430	1000		
3	726431	727430	1000		
4	727431	728430	1000		
5	728431	729430	1000	4000	2
6	729431	730430	1000		
7	730431	731430	1000		
8	731431	732430	1000		
9	732431	733430	1000	4000	3
10	733431	734430	1000		
11	734431	735430	1000		
12	735431	736430	1000		
13	736431	737430	1000	4000	4
14	737431	738430	1000		
15	738431	739430	1000		
16	739431	740430	1000		
17	740431	741430	1000	4000	5
18	741431	742430	1000		
19	742431	743430	1000		
20	743431	744430	1000		
21	744431	745430	1000	4000	6
22	745431	746430	1000		
23	746431	747430	1000		
24	747431	748430	1000		
25	748431	749430	1000	4000	7
26	749431	750430	1000		
27	750431	751430	1000		
28	751431	752430	1000		
29	752431	753430	1000	4000	8
30	753431	754430	1000		
31	754431	755430	1000		
32	755431	756430	1000		
33	756431	757430	1000	4000	9
34	757431	758430	1000		
35	758431	759430	1000		
36	759431	760430	1000		
37	760431	761430	1000	4000	10
38	761431	762430	1000		
39	762431	763430	1000		
40	763431	764430	1000		
41	764431	765430	1000	4000	11
42	765431	766430	1000		
43	766431	767430	1000		
44	767431	768430	1000		

Start End Total
 724431 768430 2,00,000/