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Minutes of the Goods Procurement Committee Meeting for Purchase of Examination
Answer Sheets

Meeting Details:

- **Date:** July 28, 2025
- **Time:** 11:30 AM
- **Venue:** Committee Room, Administration Block, University of Swat

Committee Members Present:

1. Prof. Dr. Anwar Hussain Dean FMSS (Convener)
2. Registrar or his nominee, Member
3. Dr. Ahmad Ali, Associate Professor of Botany, Member
4. Controller of Examinations, Co-Opt Member
5. Treasurer Mem/Sec

Agenda: The committee convened to open and evaluate bids for the purchase of Examination Answer Sheets (stitched 16 pages PQB paper, 8 pages and 4 pages continuation sheets of PQB paper) in response to Tender Notice No. 28841. The tender notice was uploaded on the KPPRA website and University of Swat websites on July 10, 2025.

Main Requirements:

- Registered firms with FBR, with ATL
- 2% CDR
- Rs. 4000/- processing fee
- Experience of working on at least two similar projects

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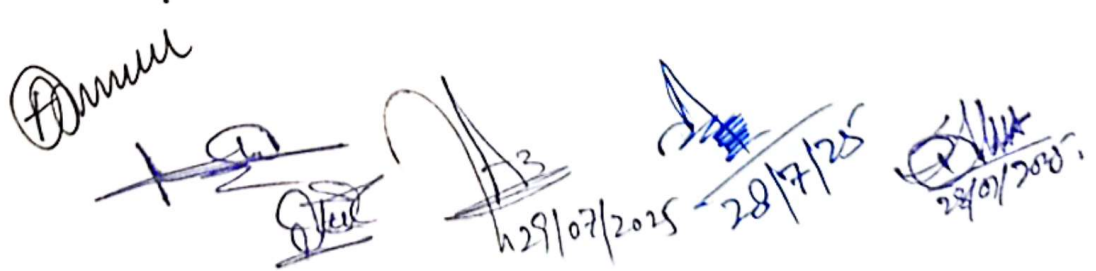
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Bids Received: Seven bids were received

Bid Opening and Evaluation: All seven bids were opened and checked for compliance with the prerequisites in the presence of bidders and committee members.. The financial bids were announced aloud, and a comparative statement was prepared.

Comparative Statement: After evaluating the bids, the comparative statement revealed the following results

		1	2	3	Grand Total	Rank
Particulars		Answer Books (16 Pages)	Answer Books (08 Pages)	Continuation Sheets (04 Pages)		
Quantity in Numbers		200000	100000	200000		
M/S Golden Printing Press	Unit Rate	8.43	4.43	2.43		
	Total Amount	1,686,000	443,000	486,000	2,615,000	1
M/S Ahmad Traders	Unit Rate	8.66	5.29	2.59		
	Total Amount	1,732,000	529,000	518,000	2,779,000	2
M/S Royal Trading Company	Unit Rate	9.37	5.23	2.87		
	Total Amount	1,874,000	523,000	574,000	2,971,000	5
M/S Al-Harum	Unit Rate	10.21	5.7	2.73		
	Total Amount	2,042,000	570,000	546,000	3,158,000	6
M/S Terichmir Printing Press	Unit Rate	9.29	4.93	2.49		
	Total Amount	1,858,000	493,000	498,000	2,849,000	4
M/S Macaw Trade and Print Services	Unit Rate	12.18	6.77	3.29		
	Total Amount	2,436,000	677,000	658,000	3,771,000	7
M/S Athar Trading Company	Unit Rate	9.23	4.93	2.43		
	Total Amount	1,846,000	493,000	486,000	2,825,000	3



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Recommendation: Based on the evaluation, M/S Golden Printing Press was found to be the lowest bidder and met all the requirements. The committee recommended M/S Golden Printing Press for the overall supply order of Rs. **2,615,000** /- for the stationery as per the selected sample.

Decision: The committee unanimously agreed to award the contract to M/S Golden Printing Press based on their competitive bid and compliance with all tender requirements.

Closing: The meeting concluded with the decision to proceed with the procurement process as per the committee's recommendation.

Signatures of the Committee members

1. Prof. Dr. Anwar Hussain Dean FMSS (Convener) _____
2. Registrar or his nominee, Member _____
3. Dr. Ahmad Ali, Associate Professor of Botany, Member _____
4. Controller of Examinations, Co-Opt Member _____
5. Treasurer Mem/Sec _____