



Main Campus, Charbagh Swat
Ph: (0946)920815
www.uswat.edu.pk
storeofficer@uswat.edu.pk

Store/Procurement Section
OFFICE OF THE TREASURER
University of Swat

Dated: 14/10/2024

No. 858/UOS/TR-S
To: M/S Hira Stationary & Sports General Order suppliers
Madyan Road Charbagh Swat.
Cell: 0344-1900076
Subject: **PURCHASE ORDER**

Memo, I am directed to inform you that Good Procurement Committee has suggested your company, and the Honorable Vice Chancellor has approved it, for the supply of the following items:

Sr.No	Item	QTY	Unit Rate in PKR	Total Price in PKR
1	Color Ribbon YMCK (750 images) (750 Cards four color back black) 175 Dual Side Color Cards)	16	48999	783984
2	Re-Transfer Film (1500 Images) (750 Cards Dual Sided)	08	26999	215992
3	Poly Guard 1.0 mil Overlamine, High Secure Orbit design, Universal Orientation 1000 count(Compatible with DTC-5500 LMX & HDP-6600	08	42999	343992
4	PVC Ultra Card CR-80	6000	14.50	87000
Total: Fourteen Million Thirty thousands nine Hundreds and sixty eight only				Rs.1430968/-

You are therefore informed to ensure supply and installation of the mentioned items to the University of Swat at Charbagh Swat.

TERM & CONDITION

- ❖ The supply and installation should be in accordance with the approved specifications mentioned above or the approved sample; the supply and installation below the specifications shall be subject to penalties as per the rules.
- ❖ According to Notification No. KPPRA/M&E/SBDs/1-1/2015, Dated Peshawar, May 3, 2016, H-5, the successful bidder is required to complete the supply and installation of items within 6 weeks for local items and 8 to 12 weeks for imported items; otherwise, a penalty will be imposed @ 0.067% rupees per day, up to a maximum of 10% of the price of the item(s). This penalty will apply to the entire amount in the supply order (provision of a bill of entry copy is mandatory in the case of imported items).
- ❖ Deductions of taxes, duties, etc. shall be made as per government rules.
- ❖ *The payment will be made after the actual supply and report of the Inspection Committee* (as per KPPRA Rule No. 49).
- ❖ Payment will be made through a crossed cheque.
- ❖ The decision of the Vice Chancellor will be final in case an issue or dispute arises.
- ❖ In the event of non-supply and installation of the required item(s) mentioned in the tender documents, CDR will be forfeited in favor of the University.
- ❖ Refurbished, grey, used, open box, or smuggled products will not be accepted in any case; the supply of such products shall be dealt with under KPPRA/PPRA Rules.
- ❖


Deputy Treasurer

Endst: Even No. & Date
Copy for information to:

1. Treasurer
2. Office File


Store Officer 14/10/24



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Store Officer
14/10/2024

Deputy Treasurer

Supply and Work Order Accepted by:

Name: ADNAN ZADA

Signature: