



University of Swat

Office the Registrar (Meetings Section), Charbagh, Swat

www.uswat.edu.pk

Contact #: 0946-920859 Email: meetings@uswat.edu.pk

Form No. _____

Attach recent picture here

EMPLOYMENT FORM FOR FACULTY POSITIONS

Bank Draft/University Receipt No. _____ Dated: _____	Post applied for _____
Bank Name: _____	_____

A. PERSONAL INFORMATION:

1. Name (in block letters) _____
2. Father's Name (in block letters) _____
3. (a) Date of Birth _____ (b) Domicile _____
(c) Land Line _____ (d) Mobile _____
(e) CNIC No. _____ (f) Email _____
4. Permanent Address _____
5. Mailing Address _____

B. ACADEMICS & PROFESSIONAL:

i) **ACADEMIC DATA** Attach attested photocopies of degrees / transcripts/distinction certificate (if any), which clearly indicate the courses undertaken and the grades obtained by you during graduation/Post Graduation/Ph.D etc.

Qualifications	Duration (Month/Year)		Division	Marks Obt/ Total Marks/ CGPA	Subject/ Major Field of Specialization	Board / University/ Institute/Country	Distinction (if any)
	From	To					
Postdoctoral Research							
Ph.D							
M.Phil/MS							
Masters/ Equivalent							
Bachelors/ Equivalent							
Intermediate/ Equivalent							
Matric/ Equivalent							

ii) **Please provide the following information:**

(a) Title of M.Phil. Thesis: _____

(b) Name of M.Phil. Supervisor: _____

(c) Title of Ph.D. Thesis (If Applicable): _____

(d) Name of Ph.D. Supervisor (If Applicable): _____



iii) **TEACHING/PROFESSIONAL EXPERIENCE** (Must attach experience certificate(s) to support your experience(s))

After	Post/(BPS)	Duration (Month/Year)		University/Institute/ Organization/Country
		From	To	
Ph.D				
M.Phil/MS				
Master & Bachelor				
Other				

iv) **DETAILS OF RESEARCH PUBLICATIONS**

S.#	Name of Author	Name of Co-author (s)	Title of Research Articles	Type of Publication (Original Article/Review Article/Case Study)	Complete Name of Journal	Print ISSN & Electronic ISSN	Publisher	Vol. & Issue No.	Page No.	Impact Factor	Date of Publication
Published in Journal of international repute / HEC recognized / ISI indexed Journals / International Refereed											
1											
2											
3											
4											
Published in local Journals											
1											
2											
3											
4											

(Attached extra sheet, if required)

v) **Research Projects Completed:**

Sr. No.	Project Title	Reference No.	Awarding Agency	Amount in Millions (PKRs)	Status (Completed/ In progress)
1					
2					
3					

vi) **National/International Recognition:** Sitara-i-Imtiaz, Tamgha-i-Imtiaz, or Higher Award, any award by the relevant ministry or HEC in recognition of scientific work, a certificate/patent obtained on a Product/Invention/Technology and an approved variety by the provincial/federal relevant authority (Attach supporting documents)

a.	_____
b.	_____
c.	_____



C. REFERENCES:

S#	Name	Designation	Address/Phone/Fax/Email
1			
2			
3			

DECLARATION

I hereby declare that all the entries in this application form and all the additional particulars furnished along with it are true to the best of my knowledge and belief. I understand that any mis-representation / concealment of facts in it can result in the rejection of my application, and even after my selection as _____ shall lead to dismissal / termination from service.

Signature of Candidate (with date)

for Office Use only

RECOMMENDATIONS OF THE SCRUTINY COMMITTEE

The candidate is Eligible Not Eligible

In case of ineligibility reason(s) to be recorded:

i	
ii	
iii	

NAMES AND SIGNATURES OF EVALUATORS

- i) Name: _____/Convener Signature _____
- ii) Name: _____/Member Signature _____
- iii) Name: _____/Member Signature _____
- iv) Name: _____/ Secretary Signature _____

DECISION OF THE APPELLATE COMMITTEE (if applicable)

- i) Name: _____/Convener Signature _____
- ii) Name: _____/Member Signature _____
- iii) Name: _____/Member Signature _____
- iv) Name: _____/ Secretary Signature _____



D. INSTRUCTION FOR FILLING APPLICATION FORM:

1. Read the form carefully before filling the application form.
2. Attach attested copies of all relevant testimonials/documents and experience certificates as you claim in your application form.
3. DMCs/Transcripts/Certificates will only be accepted, if issued by the office of the Controller of Examination concerned.
4. Experience certificate(s) and **NO OBJECTION CERTIFICATE (NOC)** will only be accepted if issued by the Registrar in case of University or equivalent body/ Competent Appointing Authority of the University/Institution/Organization otherwise experience will not be counted and NOC will not be acceptable.
5. The experience certificate(s) must contain issuance date, reference No., proper designation along with BPS/TTS (*if applicable*) and clear duration of experience gained.
6. Age limit will be considered as per University's policy and rules.
7. If a row or a column is not relevant, write "Not Applicable" or "NA".
8. Phone/Cell No, Mailing Address and Email ID must be communicated in case of any change.
9. Applicants are advised to regularly check University of Swat website and their email for quick information/ correspondence.
10. This application form, duly completed along with supported documents should be submitted to the **Office of Registrar (Meetings Section), University of Swat at Charbagh, Swat** on or before the closing date as per advertisement.

S. No.	Checklist	Attached <input type="checkbox"/> Please Tick (if attached)	Not Applicable <input type="checkbox"/> Please Tick (if not applicable)	Page No (Write page number on the top right corner of the attached documents)
1.	Original Bank receipt/Demand Draft of amount stated in advertisement as application processing fee			
2.	Attested copy of Domicile Certificate.			
3.	Attested copy of CNIC.			
4.	Attested copies of SSC Original Certificate and DMC.			
5.	Attested copies of HSSC Original Certificate and DMC.			
6.	Attested copies of Bachelors DMC/Transcript and Degree.			
7.	Attested copies of Masters DMC/Transcript and Degree.			
8.	Attested copies of M.Phil. Transcript and Degree (<i>If Applicable</i>).			
9.	Attested copies of Ph.D. Transcript and Degree (<i>If Applicable</i>).			
10.	Post Doctorate Certificate (<i>If Applicable</i>).			
11.	Four (04) Sets of binded Research Publications for Professor and Associate Professor			
12.	Experience Certificates from Registrar/ equivalent body of concerned University / institution.			
13.	Proper No Objection Certificate (NOC). Issued by Competent Authority/employer			
14.	Attach all research publications (<i>If Applicable</i>)			
15.	Merit/ Gold Medal Certificate issued by Controller of Examinations (<i>If Applicable</i>)			
16.	HEC/IBCC equivalency certificate in case of foreign degrees/certificates.			
17.	Relevancy Certificate form HEC for the specified advertised position(s) (if applicable)			
18.	Signature on Page No.3 of application form.			

Signature of Candidate (with date)

