



Administration Block Charbagh
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Store Procurement Section
OFFICE OF THE TREASURER
University of Swat

Printing and supplying of Annual Reports 2022-23
(Single Stage one envelope procedure)

Sealed bids are invited for printing and supplying of Annual Reports 2022-23, to University of Swat under single stage one envelope procedure from well reputed firms registered with Sales Tax, Income Tax Department having active status on FBR ATL.

1. Bid Cost shall comprise of item-wise Cost and taxes (Federal and Provincial).
2. All bids shall be prepared by mentioning all applicable taxes including GST as per Govt Rules, after award the applicable taxes will be deducted from the bidders except those who present tax exemption certificate.
3. Any disfiguring/over writing, Manipulation in the tender/BOQ shall be liable to rejection.
4. Incomplete, conditional bids shall not be acceptable.
5. The competent authority reserves the right to reject anyone or all the tenders, the reasons for rejection shall be communicated to the firm upon request.
6. Tender forms along with detailed specification, terms and conditions can be obtained from the office of the treasurer, University of Swat upon online Deposit Receipt of fee **Rs. 1500/- (Non-Refundable)** in favor of the **Treasurer A/C No. 4044998125 National Bank of Pakistan Main Branch, Saidu Sharif Swat (Branch Code 1330)**.
7. Quotation duly filled must reach to the **Tender box** in the office of Treasurer, University of Swat, Main Campus Charbagh Swat along with the **earnest money @ 2% of bid cost** in shape of Call Deposit Receipt (CDR) from any scheduled bank in favor of Treasurer, University of Swat latest by **(Tuesday) August 29, 2023 11:00 AM**.
8. Bids will be opened on the **same day at 11:30 AM** in Committee Room Main Administration Block Charbagh Swat in the presence of suppliers or their authorized representatives.
9. In Case of public holiday, the meeting will be held on next working day on same time.
10. The details i.e. Tender Specification and TORs can also be obtained from the official website of the University i.e. www.uswat.edu.pk

Treasurer
University of Swat