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Store/Procurement Section
OFFICE OF THE TREASURER
University of Swat

TENDER NOTICE FOR PROVISION OF DEGREE FOLDERS

(Single Stage Two envelope procedure)

Sealed bids are invited for provision of Degree Folders (as per sample available with the University) to University of Swat under single stage two envelope procedure from well reputed firms registered with Sales Tax, Income Tax Department having operative & active Status respectively on FBR (ATL).

1. Samples provided by the bidders shall be considered as part of technical envelope, financial proposals of the qualified bidders (whose samples are accepted, after fulfilment of codal formalities) will be opened, and financial offers of the rejected samples providers shall be returned unopened.
2. Bids cost shall be considered inclusive of all taxes of the Federal and Provincial Government.
3. Any disfiguring /Over writing, Manipulation in the tender/BOQ shall be liable to rejection.
4. All the bids will be scrutinized by the committee, Incomplete and conditional bids shall not be acceptable.
5. The competent authority reserves the right to reject anyone or all the tenders, the reasons as per PPRA/KPPRA rules for rejection shall be communicated to the firm upon request.
6. Tender forms along with detailed specification, terms and conditions can be obtained from the office of the treasurer, University of Swat upon online Deposit Receipt of fee **Rs. 2000/- (Non-Refundable)** in favor of the **Treasurer A/C No. 4581-2 National Bank of Pakistan Main Branch, Saidu Sharif Swat (Branch Code 1330)**.
7. **Samples of the Degree Folders** can be seen in store office within working hours before submission of the bids. (snaps of the samples are at annexure A)
8. Quotation duly filled must reach to the **Tender box** in the office of Treasurer, University of Swat, Main Campus Charbagh Swat along with the **earnest money @ 2% of bid cost** in shape of Call Deposit Receipt (CDR) from any scheduled bank in favor of Treasurer, University of Swat latest by **(Friday) April 21, 2023 (11:00) AM**.
9. Bids will be opened on the **same day at 11:30 AM** in Committee Room Main Campus Charbagh Swat, in the presence of suppliers or their authorized representatives.
10. In Case of public holiday, the meeting will be held on next working day on same time.
11. The details i.e. Tender Specification and TORs can also be obtained from the official website of the University i.e. www.uswat.edu.pk

Treasurer

