



UNIVERSITY OF SWAT

Charbagh Swat, Khyber Pakhtunkhwa

www.uswat.edu.pk

Contact #: 0946-730504 Email: meetings@uswat.edu.pk

Form No. _____

Attach two recent pictures here

EMPLOYMENT FORM FOR TTS APPOINTMENT

Post Applied for: _____

(To be filled by the Applicant)

Terminal (final) Qualification: _____ Year: _____ Subject/Program _____

Specialization: _____ Name and Address of the Institution awarding this terminal degree: _____

Name (in block letters): _____

Father's Name (in block letters) _____

CONTACT INFORMATION:

i. Name and Address of the Institution: _____

ii. Address for Correspondence: _____

iii. Permanent Address: _____

iv. Email: _____ v. Telephone: _____ Cell: _____

Date of Birth: ____/____/____ (D/M/Y)

Age: ____/____/____ (D/M/Y)

Nationality: _____

CNIC No: _____

Domicile: _____

Post PhD Experience (D/M/Y): _____ Pre PhD Experience (D/M/Y): _____ Total Exp.(D/M/Y): _____

Position applied for (Tick one): Assistant Professor Assistant Professor Professor

MY PhD THESIS WAS EVALUATED BY (Name, Institution and Place)*:

i) Name _____ Institution: _____ Country: _____

ii) Name _____ Institution: _____ Country: _____

iii) Name _____ Institution: _____ Country: _____

This information needs to be provided only by those candidates who are applying for the post of Assistant Professor having PhD Degree from Pakistan

DECLARATION:

I Dr/Mr./Ms. _____ hereby solemnly declare that all the information provided by me for appointment/ promotion under TTS is correct and true in all respects. If the information is found fake or incorrect, at any point of time, the undersigned is liable for the penalty to be decided by the Competent Authority and my appointment may be cancelled.

Date: ____/____/____.

Signature: _____

TTS Cases cannot be processed, if the Proforma and Certificate are not properly filled in.



ACADEMICS & PROFESSIONAL:

i) **ACADEMIC DATA:** Attach attested photocopies of degrees / transcripts, which clearly indicate the courses undertaken and the grades obtained by you during graduation/Post Graduation/Ph.D etc.

Qualifications	Duration (Month/Year)		Division	Marks Obt/ Total Marks/ CGPA	Subject/ Major Field of Specialization	Full/ Part Time Regular/ Private	Board / University/ Institute/Country
	From	To					
Postdoctoral							
Ph.D							
M.Phil/MS							
Masters/ Equivalent							
Bachelors/ Equivalent							
Intermediate/ Equivalent							
Matric/ Equivalent							

ii) **TEACHING/PROFESSIONAL EXPERIENCE** (Attach experience certificate to support your experience)

After	Post/(BPS)	Duration (Month/Year)		University/Institute/ Organization/Country
		From	To	
Ph.D				
M.Phil/MS				
Master & Bachelor				
Other				



List of Publications in Journals Having IF (Impact Factor) For Science Discipline only

(To be filled by the Applicant – For Professor and Associate Professor only)

S.#	Name of Author	Complete Name of Journals and Address with ISSN (Print) No.	Title of the Publication	Vol. No. & Page No.	Year Published	Impact Factor

(Please attach separate list on the same format, if, required)

* For all Science Disciplines publications only in Impact Factor (IF) Journals are acceptable for appointment under TTS. Impact Factor of a particular journal can be checked from <http://www.isiknowledge.com>.

DECLARATION:

I Dr/Mr./Ms. _____ hereby solemnly declare that all the information provided by me for appointment under TTS is correct and true in all respects. If the information found fake or incorrect, at any point of time, the undersigned is liable for the penalty to be decided by the Competent Authority and my appointment may be cancelled.

Date: ____/____/____.
 dd mm yyyy

Signature: _____

TTS Cases cannot be processed, if the Proforma and Certificate are not properly filled in.



List of Publications in HEC Recognized Journals for TTS Appointments in Social Sciences Disciplines Only

(To be filled by the Applicant – For Professor and Associate Professor in Social Sciences only)

S.#	Name of Author	Name of Journals with ISSN (print) No./ISBN No./ other contributions that come under defined categories.	Categorized by HEC as X/Y/Z	Vol. No. & Page No.	Title of the Publications / Others	Date Published

(Please attach separate list on the same format, if, required)

* For journals information, please refer: <http://www.hec.gov.pk/journals>

Note: Attach the equivalence certificate of book, patent etc.

DECLARATION:

I Dr/Mr./Ms. _____ hereby solemnly declare that all the information provided by me for appointment under TTS is correct and true in all respects. If the information found fake or incorrect, at any point of time, the undersigned is liable for the penalty to be decided by the Competent Authority and my appointment may be cancelled.

Date: ____/____/____.
 dd mm yyyy

Signature: _____

TTS Cases cannot be processed, if the Proforma and Certificate are not properly filled in.



REFERENCES:

S#	Name	Designation	Address/Phone/Fax/Email
1			
2			
3			

DECLARATION

I hereby declare that all the entries in this application form and all the additional particulars furnished along with it are true to the best of my knowledge and belief. I understand that any mis-representation / concealment of facts in it can result in the rejection of my application, and even after my selection as _____ shall lead to dismissal / termination from service.

Signature of Candidate (with date)

For Office Use only

RECOMMENDATIONS OF THE SCRUTINY COMMITTEE

The candidate is Conditionally Eligible Eligible Not Eligible

If the candidate is not eligible / conditionally eligible (please state the reason(s) / conditions):

i	
ii	
iii	

NAMES AND SIGNATURES OF EVALUATORS

I) _____/Convener Signature _____
 II) _____/Member Signature _____
 III) _____/Member Signature _____
 IV) _____ Member / Secretary Signature _____

DECISION OF THE APPELLATE COMMITTEE (IF APPLICABLE)

I) _____/Convener Signature _____
 II) _____/Member Signature _____
 III) _____/Member Signature _____
 IV) _____ Member / Secretary Signature _____



A. INSTRUCTION FOR FILLING APPLICATION FORM:

1. Read the form carefully before filling the application form.
2. Attach attested copies of all relevant testimonials/documents and experience certificates as you claim in your application form.
3. DMC / Transcripts / Certificates will only be accepted, if issued by the office of the Controller of Examination concerned.
4. Experience certificate(s) and **NO OBJECTION CERTIFICATE (NOC)** will only be accepted if issued by the Registrar in case of University or equivalent body/ Competent Appointing Authority of the University/Institution/Organization otherwise experience will not be counted and NOC will not be acceptable.
5. The experience certificate(s) must contain issuance date, reference No., proper designation along with BPS/TTS (*If applicable*) and clear duration of experience gained.
6. If a row or a column is not relevant, write "Not Applicable" or "NA".
7. Phone/Cell No. (non-converted), Mailing Address and Email ID must be communicated in case of any change.
8. Applicants are advised to regularly check University of Swat website and their email for quick information/ correspondence.
9. Detailed rules / policy of recruitment may be seen on University's website.
10. This application form, duly completed along with supported documents should be submitted to the **Office of Registrar (Meetings Section), University of Swat at Charbagh, Swat** on or before the closing date as per advertisement.

S. No.	Checklist	Attached <input type="checkbox"/> Please Tick (if attached)	Not Applicable <input type="checkbox"/> Please Tick (if not applicable)	Page No (Write page number on the top right corner of the attached documents)
1.	Original Bank receipt/Demand Draft of amount stated in advertisement as application processing fee			
2.	Attested copy of Domicile Certificate.			
3.	Attested copy of CNIC.			
4.	Attested copies of SSC Original Certificate and DMC.			
5.	Attested copies of HSSC Original Certificate and DMC.			
6.	Attested copies of Bachelors DMC/Transcript and Degree.			
7.	Attested copies of Masters DMC/Transcript and Degree.			
8.	Attested copies of M.Phil. Transcript and Degree (<i>If Applicable</i>).			
9.	Attested copies of Ph.D. Transcript and Degree (<i>If Applicable</i>).			
10.	Post Doctorate Certificate (<i>If Applicable</i>).			
11.	Research Publication Evaluation fee of Rs. 4500/- for Professor and Associate Professor only.			
12.	Four Sets (04) of binded Research Publications for Professor and Associate Professor.			
13.	Experience Certificates from Registrar/ equivalent body of concerned University / institution.			
14.	Proper No Objection Certificate (NOC). Issued by Competent Authority/employer			
15.	Attach all research publications (<i>If Applicable</i>)			
16.	Merit/ Gold Medal Certificate (<i>If Applicable</i>)			
17.	HEC/IBCC equivalency certificate in case of foreign degrees/certificates.			
18.	Ph.D. thesis evaluation reports in case of TTS only.			
19.	Signature on Page No.3 of application form.			

