

UNIVERSITY OF PESHAWAR

Rules for Affiliation of Educational Institutions in Public Sector to the University of Peshawar (Approved by the Syndicate, dated 07.07.2001)

TITLE:

1. Whereas it is expedient to lay down procedure for the disposal of applications for the affiliation of educational institutions to the University of Peshawar, the following Regulations are hereby framed under Section 32 (1) of the University of Peshawar Act-2011:-

These Rules may be called the University of Peshawar Affiliation Rules 2001 of Government Educational Institutions.

COMMENCEMENT:

2. These rules shall come into force with immediate effect.

APPLICATION:

3. These rules shall apply to all educational institutions established by the Government.

DEFINITIONS:

4. In these rules unless there is anything repugnant in the subject or context:
 - a) "University" means the "University of Peshawar".
 - b) "Affiliation" means affiliation with the University.
 - c) "Affiliation Committee" means the Affiliation Committee of the University constituted under Section 10(1) of the First Statutes of the University of Peshawar.
 - d) "Inspection Committee" means Committee appointed by the Vice-Chancellor under the rules for inspection of the Educational Institution seeking affiliation.
 - e) All other terms and expressions shall have the same meanings as assigned to them under Section-2 of the University of Peshawar Act-2011.

RULES:

1. *The Educational Institution, desirous of seeking affiliation, shall initiate the process for the purpose as soon as possible, at least six months before the commencement of examination.*
2. Before or after establishment of an educational institution by the Government, the Principal/Head through the Directorate of Education, shall send a formal application to the Registrar alongwith a complete statement under each of the sub-section of Section 32(1) of the University of Peshawar Act-2011.
- 3*. *All such applications shall be submitted alongwith a Bank Draft of Rs. 20,000/- (Twenty thousand, Non-refundable) in the name of the Treasurer, University of Peshawar. This amount shall be charged on first application.*
 - 3.1* *Those [Public Sector] institutions running Self-Finance / Self-Support Programmes shall remit Rs.1,00,000/- (One Lac) for each Degree Course/ Discipline/ Diploma/Certificate:*
 - i. *Non-Refundable, in case of inspection is carried out).*

(No application for affiliation shall be entertained, unless the required fee is credited to the University).

* Inserted/approved by the Syndicate in its meeting held on 21.03.2009.

4. In case of subsequent applications for affiliation in any additional subject(s), the procedure in Section 3 of the rules shall be followed.
5. The Registrar, after satisfying himself with regard to the completeness of the application in all respects shall furnish a copy of the questionnaire, appended to these rules as Annexure-A, to the Head of the Institution concerned.
6. On receipt of replies to the questionnaire, the details shall be examined by the Registrar's office and an Inspection Committee be proposed to the Vice-Chancellor for approval to visit the institute concerned as under:-
The members of the Inspection Committee shall be appointed by the Vice-Chancellor, which may include:
 - (a)
 1. Dean or Professor of the relevant faculty.
 2. Head or Professor or Associate Professor of the concerned discipline.
 3. Registrar or his nominee.
 4. Director of Education (Colleges) or his nominee (Co-opted member).
 - (b) Any other member from the University of Peshawar
[Amended by the Syndicate in its meeting held on 17th and 26th June, 2006]
7. The Affiliation Committee may call the Head of the institute so that he could reply to the queries. The T.A./D.A. shall be borne by the institution not the University.
8. If the Affiliation Committee is satisfied with the statements, it may recommend provisional affiliation to the institute concerned.
9. The recommendation of the Affiliation Committee shall be placed before the Syndicate for approval. However, to avoid delay, the Vice-Chancellor may grant

- provisional affiliation in anticipation of the approval of the Syndicate.
10. The Educational Institution affiliated to the University of Peshawar shall be governed by the Statutes, Regulations, Rules framed by the University from time to time regarding:-
 - i. the general scheme of studies;
 - ii. the duration of the courses;
 - iii. the medium of instruction and examinations;
 - iv. the conditions of admission to the courses;
 - v. detailed syllabi for the examinations held by the University;
 - vi. the conditions under which students shall be admitted to the examination of the University;
 - vii. students discipline, their supervision and control of their residence and extra curricular activities;
 - viii. health and general welfare of the students; and
 - ix. the ratio between teachers and students and the total workload of a teacher.
 11. *a. Every educational institution affiliated to the University shall regularly pay Rs.5000/- per discipline/programme annually as Affiliation Renewal Fee before 31st December of each year, it should be reviewed after every three years, keeping in mind the enhancement of sanctioning limit of the Principal.
 - b. In case of new colleges, the Affiliation Renewal Fee be charged as follow:
 - i. First two years Rs.1000/- per annum.
 - ii. Third year and onwards Rs.5000/- per annum.
 - 11.1 Those [Public Sector] Educational Institutions running Self-Finance /Self-Support programmes, shall pay the Annual Affiliation Renewal Fee @7.5% of the total charges per student admitted. [Addition approved by the Syndicate in its meeting held on 29.3.2003.].

* The following rule was substituted by the Syndicate in its meeting held on 26.06.2014.

11. a. *Every educational institution affiliated to the University shall regularly pay Rs.5000/- annually as Affiliation Renewal Fee before 31st December of each year, it should be reviewed after every three years, keeping in mind the enhancement of sanctioning limit of the Principal.*
12. The teaching staff of the educational institution shall possess such qualification as may be prescribed by the Government of Khyber Pakhtunkhwa.
13. An Inspection of every affiliated educational institution shall be held from time to time at least once a year by the Inspection Team constituted by the Vice-Chancellor of the University of Peshawar. Action shall be taken against any institution under the University of Peshawar Act, 2011.

ANNEXURE - A

QUESTIONNAIRE FOR THE AFFILIATION OF EDUCATIONAL INSTITUTION IN PUBLIC SECTOR WITH THE UNIVERSITY OF PESHAWAR.

1. Name and address of the Institution _____

2. Established by _____

3. Notification No. _____

4. Name of Principal _____

5. Phone Office: _____

Residence: _____

6. Staff list:
(giving the following information)

i) S.No.

(ii) Name of teacher
with full academic
qualifications.

iii) Designation.

iv) Date of appointment:

i. Adhoc

ii. Permanent

v) Subject taught.

vi) Period per week.

7. Affiliation:

i) Subjects in which affiliation is sought.

1.	5.
2.	6.
3.	7.
4.	8.

ii) Subjects in which the
Institution is already affiliated:

1.
2.
3.
4.

8. Students: Number of students subject-wise:

Pre-Medical

Pre-Engineering

Humanities

9. Hostel available or not.

10. Tuition Fee: _____

11. Physical Facilities:

i) Lecturer Rooms _____

- ii) Furniture _____
- iii) Laboratory and apparatus _____
- (iv) Other Rooms _____
- (v) Other facilities _____

12. Library:

- i) Physical facilities _____
- ii) Librarian:
Whether qualified and whole time _____
- iii) Total number of Books _____
- iv) Number of Books subject-wise _____

13. Efficiency & Discipline of students, staff and other Employees.

State Whether, the Institute has proper rules regarding the efficiency and discipline for students, teachers and other employees.

14. Sports:

Are play-grounds/facilities for different games available?

15. General:

- i) Societies _____
- ii) Name of Student Magazine, if any. _____

Dated:

Signature of Head of Educational Institution.