

MINUTES OF THE 1st MEETING OF ADVANCE STUDIES AND RESEARCH BOARD,
UNIVERSITY OF SWAT

First meeting of Advance Studies and Research Board, University of Swat was held on **December 16, 2014** at 11:00 a.m. in the **Committee Room, University of Swat, Odigram Campus**, to discuss agenda items already circulated among the Honorable Members vide *letter No.UoS/Acad/12-14/418 dated December 04, 2014.*

The following attended the meeting:

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| 1. Prof. Muhammad Jahanzeb Khan
Vice Chancellor, University of Swat | - | Chairperson |
| 2. Prof. Dr. Rashid Ahmad,
Chairman,
Department of Chemistry, UoM | - | Member |
| 3. Prof. Dr. Anwar Alam,
Coordinator Sociology, ISSG
University of Peshawar | - | Member |
| 4. Dr. Hassan Sher,
Director CPSB,
University of Swat | - | Member |
| 5. Dr. Haider Ali,
Assistant Professor, CPSB
University of Swat | - | Member |
| 6. Dr. Shahid Ali,
Assistant Professor, CBM
University of Swat | - | Member |
| 7. Dr. Sultan-i-Room
Associate Professor,
Govt. PG Jahanzeb College | - | Member |
| 8. Ms. Imrana Seemi
Principal, CHS
University of Swat | - | Member |
| 9. Mr. Mahboob ur Rahman
Registrar, University of Swat | - | Secretary |

*Sir, Amended draft minutes are
Submitted for perusal pls
Registrar: . 04. 9/12/2014
Please notify.
ARE 28/1*

The meeting started with recitation from the Holy Qur'an by the Registrar. The Vice Chancellor welcomed all members of Advance Studies and Research Board and thanked them for sparing time out of their busy schedules to attend the first ever meeting.

After the initial remarks, the chairperson briefed the members about the functions of Advance Studies and Research Board and appreciated the efforts of the office of the Registrar for making it possible to arrange first ever meeting of Advance Studies and Research Board. On inquiring about the required documents for placing the synopsis of the scholars to the board, it was observed that;

- 1) Case for confirmation of admission of students is not yet forwarded to the Vice Chancellor for approval.
- 2) Courses offered to the students are not placed before the relevant bodies for approval.
- 3) Individual files of the students are not maintained.
- 4) Supervisor for each research student is to be recommended by Graduate Studies Committee to the Vice Chancellor.
- 5) Result of course work (transcript) of each student is not prepared.
- 6) The synopsis were not presented as per standard format.

The Director CPS&B was directed to overcome these short comings and also the ones pointed out by Dr. Sultan-i-Room. A committee comprising of the following was constituted to design various standard templets for all faculties for placing it before the Syndicate for approval:

- a) Prof. Dr. Anwar Alam, University of Peshawar
- b) Prof. Dr. Rashid Ahmed, University of Malakand
- c) Dr. Hassan Sher, University of Swat
- d) Dr. Shahid Ali, University of Swat
- e) Dr. Sultan e Room, GPGJC Swat
- f) Dr. Abdullah, University of Swat

The committee was also given the task to formulate rules for MS/M.Phil and Ph.D in accordance with other sister universities and Higher Education Commission, Islamabad.

It was also decided during the meeting that Directorate of Research and Teaching once established will be responsible for holding the meeting of Advance Studies and Research Board. Meanwhile, the Academic Section of Registrar Office will be responsible for holding meetings of Advanced Studies and Research Board. It was decided that next meeting of Advance Studies and Research Board would be held soon and Director, CPS&B was directed to prepare individual cases in line with University of Peshawar proforma and get them ready for the next meeting.

The meeting ended with vote of thanks by the chair.